



# SPECWORK



Knowledge for Creating & Sustaining the Built Environment  
CSINet - Home of The Construction Specifications Institute

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## "The World of School Construction"

**Guest Speaker: Mark Whitaker**

with the

**Arkansas Division of Public School Academic Facilities and Transportation**

Meeting Date: April 8, 2008

**TUESDAY**

Location: **Next Level Events (Genesis III Room)**

(Little Rock)

Time: 11:15 LUNCH

Program: 12:00—1:00 pm

Cost: \$22 Dinner and Presentation

\$10 Presentation Only

***This is a Lunch Meeting***

Mark Whitaker, Senior Project Construction Manager for the Division of Public School Academic Facilities and Transportation, will discuss various topics regarding school construction in the state of Arkansas.

**Learning Units: 1 LU Hour, 1 PDH, 1 CEH, 0.1 CEU**

### "Mission of CSI:

**Advance the process of creating and sustaining the built environment."**

"CSI is a national association dedicated to creating standards and formats to improve construction documents and project delivery. The organization is unique in the industry in that its members are a cross section of specifiers, architects, engineers, contractors and building materials suppliers."

From CSI Website: csinet.org

### RESERVATIONS:

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PHONE: 501-804-7889

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NEXT LEVEL EVENTS IS LOCATED AT 1400 W. MARKHAM  
IN LITTLE ROCK

DINNER RESERVATION "NOSHOWS" WILL BE BILLED AT FULL PRICE

**RSVP BY NOON ON FRIDAY, April 4th**

**APRIL MONTHLY MEETING**  
**PRESENTATION BY MARK WHITAKER**  
**SENIOR PROJECT CONSTRUCTION MANAGER**  
**DIVISION OF PUBLIC SCHOOL ACADEMIC FACILITIES AND TRANSPORTATION**

**Arkansas Division of Public School**



**Academic Facilities & Transportation**

Photo Source: [http://www.arkansasfacilities.com/Annual%20Report%202007%20\(3\).doc](http://www.arkansasfacilities.com/Annual%20Report%202007%20(3).doc)

Mark Whitaker, Senior Project Construction Manager for the Division of Public School Academic Facilities and Transportation, will discuss the “world of school construction” in the state of Arkansas, with a brief over-view of the approval of funds for school construction and how one applies for the funding. He will also discuss school facility guidelines, how to get specified, materials used, and design parameters. Mr. Whitaker will include a brief overview of how the department is organized, and how it interfaces with the school district. He will include an update on the 2006 code, including the major revisions of the 2000 code currently used statewide.

**March Joint Meeting with NAWIC**  
**Guest Speaker—Samantha Hartley of Enlightened Marketing**



## PRESIDENT'S MESSAGE

### MARK EDDS, CSI, CDT

April 2008

It's nice to have some "big news" to talk about this month! For the seventh year in a row, LRCSI has been awarded the Outstanding Chapter Commendation from Institute. This is quite an honor as we are among a small number of Chapters in the nation having received this award in so many consecutive years. Thanks to Billy Mathis, LRCSI Awards Chair, and those who assisted him, for once again doing a great job in preparing the submittal package to qualify us for this honor.



And a big congratulations to Michelle Beard, FCSI, CDT, for her elevation to "Fellow of the Institute," one of the top two honors given by Institute! She joins only a select few members of the Little Rock Chapter who have received this honor since LRCSI's inception over forty years ago. I'm proud to have Michelle in our Chapter. Congratulations, Michelle!



We had another great joint meeting with NAWIC this year on March 18. I want to extend a special thanks to them for hosting a terrific meeting this year. LRCSI's next Chapter meeting on April 8 will be a LUNCH meeting at Next Level Events. Don't miss it!

I've been thinking about leadership for our Chapter for the next fiscal year which begins July 1. There are many opportunities and it's a great time to get involved! Whether you're interested in chairing a committee or simply serving on a committee, now's the time to make the commitment! Contact me to learn more about these opportunities.

The Gulf States Region Conference will be here before you know it. We'll be on the beach this year! The conference will be held May 2-3 in Pensacola, FL. More information, including the registration form, can be found at the GSR website (<http://www.csiwse.org/csi/11000>).

As this fiscal year draws to an end in June, let's push for a strong ending! I'm looking for big attendance numbers at our April 8 and May 13 meetings! Plan on attending....and better yet, bring a guest!

CSI'ly Yours,

Mark T. Edds, CSI, CDT

LRCSI Chapter President



"In 1948, a group of specification writers organized the Construction Specifications Institute (CSI) for the purpose of "... improving specification practices in the construction and allied industries." CSI soon developed a standard method for organizing project specifications that became the foundation for what is now a comprehensive construction communications system. In 1961, CSI published "A Tentative Proposal for a Manual of Practice for Specification Writing Methods." This study eventually led to the publication of the first *Manual of Practice* in 1967. During this same period, the American Institute of Architects (AIA) adopted the title "Project Manual" instead of the then commonly used title of "Specifications." The purpose was to emphasize that the book of specifications contained more than the name implied and distinguished the written documents from the drawings. Use of the term "Project Manual" and its definition have since gained acceptance in the construction industry as standard terminology and as a guiding concept."

Source: *Module 0 Preface, The Project Resource Manual—CSI Manual of Practice, Fifth Edition, p. xxvii. 2005.*

## LITTLE ROCK CSI CHAPTER OFFICERS AND COMMITTEE CHAIRS

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#### Board of Directors

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WRITE YOUR NAME HERE

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**Technical—Topic Submitted by Karl Hanson, CSI, CCS, CCA****REPRINT—NEWS RELEASE**  
DATED MARCH 5, 2008**Code Council Developing Green Building Professional Certification**

The International Code Council is developing a Green Building Professional Certification Exam to demonstrate a code official's ability to understand the application of green building technology and assess adherence with green building programs. The new certification will help provide assurances that green and sustainable buildings are also safe.

"The International Code Council and its members are proud of their support to protect the public through responsible and innovative green building technology that is safe, sustainable and affordable," said Code Council CEO Rick Weiland. "The Green Building Professional Certification is a tool that communities and code officials can use to help ensure that green building programs can be implemented in a coordinated manner with the International Codes."

The Green Building Professional Certification will assess the ability to understand the green aspects of the International Codes including the *International Energy Conservation Code* and the *International Plumbing Code*. It also will measure the level of knowledge about the leading green building rating systems such as the *National Green Building Standard* under development by the Code Council and the National Association of Home Builders, the U.S. Green Building Council's Leadership in Energy and Environmental Design (LEED) Green Building Rating System, and the Green Building Initiative's Green Globes program and associated standard. These programs generally include components that address sustainable sites, efficiencies of water, energy and other resources, indoor environmental quality and maintenance.

"This new certification will test building safety professionals' knowledge of green building to ensure the structure or system is safe and sustainable as provided by the various green building rating systems," said Code Council Board President Steve Shapiro, Director of Codes Compliance for Hampton, Va. "As code officials, we can have a positive impact on our communities by facilitating safe and sustainable construction while promoting the environmentally-focused features of the I-Codes."

To develop the certification, the Code Council is creating an Exam Development Committee of recognized experts. Committee members must be proficient with green building practices. Individuals interested in serving can apply <http://www.iccsafe.org/certification/edc/call-green2008.html>, or call 1-888-ICC-SAFE (422-7233), ext. 5287. For more information about the International Code Council's Certification program <http://www.iccsafe.org/certification>.

The International Code Council, a membership association dedicated to building safety and fire prevention, develops the codes used to construct residential and commercial buildings, including homes and schools. Most U.S. cities, counties, and states choose the International Codes, building safety codes developed by the International Code Council.

Contact Jennifer Gibson: 1-888-ICC-SAFE (422-7233) ext. 4224

Contact Jennifer Gibson:  
1-888-ICC-SAFE (422-7233)  
ext. 4224

Reprinted from: International Code Council News Release dated March 5, 2008.  
<http://www.iccsafe.org/news/nr/2008/0305Green-EDC.html>

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MEMBERSHIP IN LITTLE  
ROCK CHAPTER CSI

*“Recruit, Retain, Reenergize!”*

Happy Anniversary  
Renewal Reminders  
**(for those who have not already renewed)**

DON'T FORGET TO RENEW YOUR  
MEMBERSHIP WITH LITTLE ROCK CSI



CSI: Strengthening the lines of communication among the four teams -- Designer, Constructor, Supplier and Owner. The national organization has more than 15,000 members, including architects, engineers, specifiers, suppliers, contractors, and product manufacturers. This organization of industry-wide membership has resulted in an improved communication and unprecedented teamwork benefiting all who are involved in nonresidential construction.

CSI Website: [csinet.org](http://csinet.org)

**Little Rock Chapter Dues:**  
Professional/Industry/Assoc \$ 40  
Student \$ 5  
Retired \$ 5

**Industry Dues:**  
Professional/Industry/Associate \$220  
Student \$ 27  
Intermediate \$100



The Gulf States Region Annual Conference  
**Pensacola Beach, Florida**  
May 2-3, 2008

**Awards Corner**  
By Billy Mathis, CSI, CDT  
**CHAPTER AWARD NOMINATIONS**

The Little Rock Chapter, CSI is a Volunteer Organization. Being such, the only real method we have to recognize those individuals, organizations, or firms who have given this Chapter, the Gulf States Region, and/or the Institute, their time, efforts, and support, is to recognize them with Awards. June is historically the time when our Annual Awards Banquet is held, and starting now, until April 15<sup>th</sup>, is when we ask for your help to identify those individuals deserving of recognition. As we did last year, the Awards Committee is sending out requests for nominations early to give everyone plenty of time to nominate someone they feel are deserving of recognition. Please help us honor those who have been the lifeblood for our chapter for the past twelve months.

Please mark your ballot and fax back to the Awards Committee **prior to May 18<sup>th</sup>, 2008**

**CHAPTER SERVICE AWARD** – *This award is presented to outgoing chapter board members, officers, and committee chairmen at the end of their term of service to the chapter.*

**CHAPTER ORGANIZATIONAL CERTIFICATE OF APPRECIATION** - *This award is presented to an organization, firm, or association that has rendered significant service to the chapter in the advancement of its objectives or in its administration*

**ROOKIE OF THE YEAR** - *This award is presented to an individual who has rendered distinguished service to the chapter in the advancement of its objectives or in its administration and who has not been a member of CSI for more than 18 consecutive months.*

**MEMBER OF THE YEAR** - *This award is presented to an individual who, above all other chapter members, has rendered distinguished service to the chapter in the advancement of its objectives or in its administration.*

**CHAPTER CERTIFICATE OF APPRECIATION “JOB WELL DONE” AWARD** - *This award is presented to an individual who has rendered significant service beyond that expected of a member to the chapter in the advancement of the Chapter’s objectives or in the Chapter’s administration..*

**CHAPTER DISTINGUISHED SERVICE “LEADING THE WAY” AWARD** – *This award is presented to an individual who has rendered distinguished service to the chapter in the advancement of its objectives or in its administration.*

**LEO JOSEPH HIEGEL PRESIDENT'S AWARD** - *Presented to any member of the Chapter for distinguished contributions to the chapter. The President of the Chapter selects and presents this award.*

**ALBERT R. HIBBS MEDAL** - *For loyal and dedicated service to the Chapter through contributions to CSI at Chapter, Region or Institute levels. This is the highest award the Chapter gives to a member. Note: (This award solicits nominations from the Chapter, and then is judged by a jury of past recipients)*

**BETTY C. HAYS MEDAL** - *This award is presented to an individual who has been identified as living up to the Ideals and Standards actively displayed by Betty Hays, FCSI, CCS, SCIP. While this is a Chapter Award, contributions to CSI can be at all levels (Chapter, Region, and/or Institute). “Leading by Example”, this individual will be one recognized throughout the Chapter, Region and even Institute for Chapter Activities and is one who is considered a “Primary Support Pillar”.*

*Continued Next Page.....*





**Albert R. Hibbs Medal Award  
Supplemental Information**

**Albert R. Hibbs Medal Supplemental Information:**

**Award Description:** Presented to any Chapter Member for loyal and dedicated service to the Chapter through contributions to CSI at Chapter, Region or Institute levels. This is the highest award the Chapter gives to a member.

1. Nominee's full name: \_\_\_\_\_

2. Nominee's address: \_\_\_\_\_  
\_\_\_\_\_

3. Nominee's principal occupation: \_\_\_\_\_

4. Distinguished service to the construction industry on which the nomination is based:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

5. Statement of Nominee's leadership, spirit, loyalty, and other qualifications which best display his/her contributions to the Chapter.  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

6. Attach supporting documentation as necessary to support the nomination and any letters of endorsement which would support this person's nomination.

**Betty C. Hays Medal Award  
Supplemental Information**

**Betty C. Hays Medal Supplemental Information:**

**Award Description:** This award is presented to an individual who has been identified as possessing the Ideals and Standards actively displayed by Betty C. Hays FCSI, CCS, SCIP. While this is a Chapter Award, contributions to CSI can be at all levels (Chapter, Region, and/or Institute). Leading by example, this individual will be one recognized throughout the Chapter, Region and Institute for service to CSI and is one who is considered an outstanding leader. Just as Ms. Hays demonstrates structure, follow through, and completion, the metal award is a required and completed process in its own right.

1. Nominee's full name: \_\_\_\_\_

2. Nominee's address: \_\_\_\_\_  
\_\_\_\_\_

3. Nominee's principal occupation: \_\_\_\_\_

4. Distinguished service to the construction industry on which the nomination is based:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
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\_\_\_\_\_

5. Statement of Nominee's leadership, mentorship, and other qualifications which best display his/her adherence to the standards as displayed by Betty C. Hays FCSI, CCS, SCIP  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

6. Attach supporting documentation as necessary to support the nomination and any letters of endorsement which may also be received.

**AWARDS BANQUET COMING IN JUNE—MARK YOUR CALENDARS**

The date is different than our usual 2nd Tuesday – it will be the 4th Tuesday, which is June 24.

When: June 24

Where: Loca Luna, Little Rock

Grilled Chicken and Portabella Mushroom Fettucini Alfredo

Lasagna

Tuscan Soaked Salad or Caesar Salad

Parmesan Garlic Cheese Bread and Dessert

**Slate of Officers for 2008—2009 (to be voted on in April)**

President—Kelly Phillips, CSI

President-Elect—Cynthia Toney, CSI, CDT

Vice-President—Lori Hagen, CSI, CDT

Past President—Mark Edds, CSI, CDT

Secretary—Clark Wood, CSI, CCCA

Treasurer— Tim Davis, CSI, CDT

Director 1-Year Industry/Associate—Richard Stenger, CSI, CDT

Director 2-Year Industry—Jeff Marcussen, CSI, CCCA

Director 1-Year—Sally R Bowen, CSI, CCS, LEED AP

Director 2-Year—Veronica Lilly, CSI, CDT

Board Advisor—Doyle Phillips, CSI, CCCA

Board Advisor—Michelle Beard, CSI, CDT, SEGD

**AWARDS ... AWARDS ... and more AWARDS**

By Billy Mathis, CDT

**Chapter Awarded it's Seventh Consecutive Outstanding Chapter Commendation**

It is with great pride that I announce that The Little Rock Chapter has been awarded the Institute Outstanding Chapter Commendation for the seventh consecutive year. This Award recognizes the continued efforts and the level of participation in the following areas:

**Core Criteria**

- Membership
- Education
- Technical
- Technical Bonus
- Certification

**Elective Criteria**

- Programs
- Awards
- Golf Tournament
- Finance
- Publications
- Scholarship Program
- Social
- Affiliate Organization
- Long Range Planning
- Recorded Chapter History
- Chapter Administration
- Elective Bonus

The Outstanding Chapter Commendation Award does not recognize any one individual in the Chapter, but recognizes the efforts put forth by all those in the Chapter. This award is only given to Chapters that score, using a tally sheet with points being presented for activities and participation, high enough to be recognized for their efforts.

## A Message From Our Industry Director—Gulf States Region M. Keith West, CSI, CDT

### News from the Region and the Institute

Greetings to all. Just wanted to share a few items and comments regarding the Region and The Institute.

The Institute election results are public knowledge at this time. Our own Region member, Mike Davis, is the President-Elect for the upcoming fiscal year. Bob Swan, from the New Orleans Chapter, was elected as the new Professional Director for The Gulf States Region, replacing Kevin Corkern. So please take the opportunity to say congratulations to them. They both will do a great job in their respective roles.

In addition to these officer elections, the governance proposals that were offered on the ballot all passed with a very large positive margin. The board restructuring proposal was the only one of the 4 proposals that passed with under a 90% margin. And it was short only by a percentage of 1%. All of the other proposals passed with a larger than 90% positive vote. So it seems that the task team listened to what the members had to offer, weighed it, made some changes, and thus offered proposals that met the majority of the members concerns.

So with these proposals now being more than proposals, the Institute has put together an Implementation Task Team to develop and put into operation the actual changes. Our own Michelle Beard is a member of that task team.

These changes will affect us as a Region also. Kevin Corkern has put together a Region Task Team to implement the changes into the way the Region will operate under the new guidelines. The changes required will affect both our Region By-Laws and our Operating Guidelines. So Kevin has been proactive in developing this task team and starting the wheels turning. Once again, due to her involvement with the changes in general, Michelle Beard is also a member of this team.

We have an upcoming Region Conference in Pensacola May 2 & 3. The majorities of the attendees are traveling on Thursday, May 1<sup>st</sup>, and are scheduled to arrive prior to 5 pm in order to be able to attend The Pensacola Chapter Product Show. It is slated to be a fun filled weekend by all, so come on and join us. Room reservations should be made prior to May 31, due to that serving as the cutoff date for CSI room rates. Don't miss that date, because you DON'T want to have to pay the non-CSI rates. Trust me on that one.

This region conference serves as that opportunity for all of us to recognize and thank those who have participated in Region operations. I am proud to say that there were many Awards submittals received, and we look forward to hearing the results of those submittals and participating in the honoring of those individuals. There were also many submittals for the Gulf States Region Specifications Competition. Many will receive recognition for their efforts, so come on and join us in the celebration.

We are in the process of filling Region Committee Vice Chair positions, so if you are interested in participating at the Region level, please contact me or Kevin Corkern with any questions or interests.

M. Keith West, CSI, CDT  
Industry Director, Gulf States Region

## Awards Corner—Congratulations to Michelle Beard, FCSI, CDT, SEGD

By Billy Mathis, CSI, CDT

It is with great joy, and some relief, that I have the honor and privilege to announce that the Little Rock Chapter of The Construction Specifications Institute was officially notified that R. Michelle Beard, CSI, CDT, SEGD, had been elevated to “Fellow of the Institute.”

Just what is a Fellow you may ask?

The Institute defines Fellowship as one of the top two honors given by the Institute. Fellows of the Institute are chosen by their peers. Nominees must have been members in good standing for not less than five years and have notably contributed to the advancement of construction technology, the improvement of construction specifications or of education, or by service to the Institute. This award is no simple feat and one cannot be *raised* to Fellowship by simply being a member and attending a few functions. They must be active not only on the Chapter, but at the Region and Institute Levels. In order to even be nominated for such an honor, a nominee must be prepared to provide information of experiences in the following areas:

- a. Chapter or Five (5) Members must provide a nomination letter.
- b. Complete Biographical Statistics must be provided, including a picture.
- c. Complete listing of Professional Honors and Awards received on all levels.
- d. Narrative fully describing the “Nominee’s Notable Contribution to the Advancement of Construction Technology.”
- e. Narrative fully describing the “Nominee’s Notable Contribution to the Improvement of Construction Specifications.”
- f. Narrative fully describing the “Nominee’s Notable Contribution to Education.”
- g. Narrative fully describing the “Nominee’s Notable Contribution-in-Service to the Institute”

As you can see, this is not a simple one or two page nomination. Active involvement on all levels and in many positions is needed for consideration. Lots and lots of hard work, sacrifice of both time and often times personal finances, and a willingness to be fully immersed in “CSI.”

I hope everyone has the time to thank Michelle for her tireless efforts on the behalf of the Little Rock Chapter, the Gulf States Region, and the Institute. She is a shining example of someone willing to be totally involved and who has the drive and the stamina to accomplish great things at all levels of her life.

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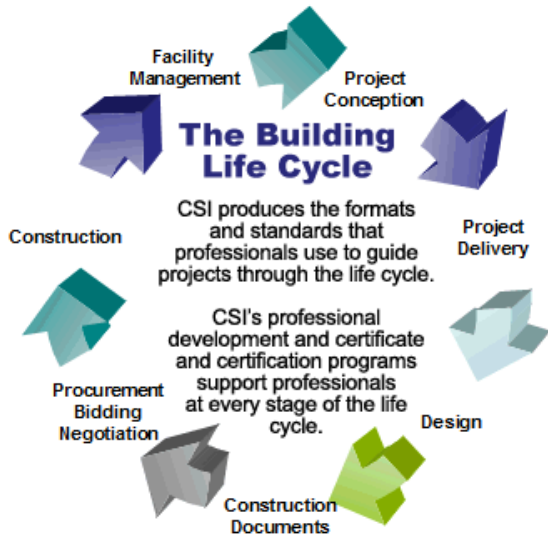


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**5.19 Construction Bonds**

*There are three basic types of bonds used in construction projects: bid bonds, performance bonds, and payment bonds. The first, if used, is a procurement requirement; the latter two are classified as contract documents. Other types of bonds may be required, such as warranty bonds or maintenance bonds, but these are generally called for individual specification sections."*

Source: PRM-The Project Resource Manual—CSIs Manual of Practice, Fifth Edition; Module 5; p.5.197. McGraw Hill, New York; 2005.

The Construction Specifications Institute is a nationwide non-profit technical organization dedicated to the improvement of specifications and building practices in the construction industry through service, education and research. Founded in 1948, CSI provides a forum for architects, engineers, specification writers, contractors, suppliers and others in our industry. Membership is open to all who are involved in the built environment. Please contact Chapter Membership Chairman, Melissa Aguiar, CSI, CCS, MAI, SCIP, 501-455-8193 or any chapter officer listed on page 4 of this newsletter.

**April 2008**  
 Happy Spring!!!

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2 Board Meeting	3	4	5
6	7	8 Chapter Membership Meeting	9	10	11	12
13	14	15 Specwork Articles Due.	16	17	18	19
20	21	22 Specwork goes to print.	23	24	25	26
27	<b>28</b>	<b>29</b>	<b>30</b>			

**Highlights:**

**Apr. 2**—LRCSI Chapter Board Meeting.

**Apr. 8**—LRCSI Chapter Membership Meeting

**Apr. 15**—Specwork Articles Due.

**Apr. 22**—Specwork goes to print.

Construction Specwork is the monthly newsletter of the Little Rock Chapter of the Construction Specifications Institute, Inc. Opinions and advertising expressed in the newsletter are those of the contributors, and do not necessarily reflect the opinions, policies or practices of the Construction Specifications Institute. The newsletter is funded, in part, by the sponsors listed within this newsletter.

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