

February 2015

**Little Rock Chapter
Construction Specifications**



SPECWORK

Knowledge for Creating & Sustaining the Built Environment
CSINet - Home of The Construction Specifications Institute

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Innovation and Customization in Overhead Doors (1 CEU/HSW/SD)



MISSION OF CSI:
“Advance the process of creating and sustaining the built environment.”

“CSI is a national association dedicated to creating standards and formats to improve construction documents and projects delivery.

The organization is unique in the industry in that its members are a cross section of specifiers, architects, engineers, contractors and building materials suppliers.”

From CSI Website: csinet.org

**Speaker: Michelle Kevetter,
Johnson Architectural Services**

**Tuesday, February 10, 2015
Lunch: 11:30am / Seminar: Noon
Location: Baldwin & Shell**

Lunch and Seminar are Free

President's Message



1st Quarter 2015

Here we are, the start of 2015. How the fiscal year has flown by. Your Board has not been idle. In the past few months, we have discussed how we can best use our Scholarship fund to make it as close to self-supporting as possible by investing it. We have discussed the last Golf Tournament and the financial results. We have addressed many organizational issues such as implementing a tele-conference system so that Board Members who cannot physically attend due to personal or professional commitments, can still attend and participate in the Board Meetings, making the Board more productive and allowing for more meetings being conducted on schedule. We have adopted the Outstanding Chapter Commendation criteria as our checklist for Chapter Operations. This give the Chapter Leadership the ability to ensure we strive to meet all of the minimum requirements for a Chapter and as desired by the Institute. We have also filled most of our Committee Chairs with members other than the Chapter Officers or Board Members. I am glad so many new members have stepped up to help us out.

When we look at the future, I can see that there is interest being generated about CSI and we are slowly gaining in numbers, however, a good many of our more seasoned members are getting to retirement age and desiring to slow down a bit, which has caused a corresponding drop in our membership. As of the last record I have, we have 77 members which is way down from our high of 124 members but this number has been steady for a few months. I need everyone to get out there and sell CSI to their fellow workers, product representatives who call on them, and anyone in the construction industry that they may meet with. CSI is moving forward and many great things are on the horizon. All we need to do is to prepare and be ready to move forward with them.

In August of 2014, the Gulf States Region Board and Members present at the Annual Meeting voted to consolidate the two annual meetings (the GSR Leadership Meetings and the GSR Conference) into a single Gulf States Region Leadership Conference. The first of these consolidated meetings is being held on April 17 - 18 of this year in Lafayette Louisiana. Being that each Chapter has to only fund one meeting, the goal was increased attendance and making the meeting much more productive. As your Chapter President, I will be attending and I would really like to take a good contingent from the Little Rock Chapter down there. If you are interested in attending, please let me know as soon as possible so we can plan finances and see how much support the Chapter will be able to provide. While we can't pay for the whole cost of attending, we can reduce some of the costs making this trip as affordable as possible. I look forward to seeing a whole lot of you down there in April.

Next to last, I need to address two topics that we need to seriously take into consideration. The first of which is our Officers and Board. Many of the Officers and Board have been serving in various capacities for many consecutive years and many of the past Officers and Board Members have rightfully taken a break to get on with their personal and professional lives. What we really need is for all members to reflect on their ability to help support the Chapter and maybe take on a role somewhere. You could be a committee chair, a Board Director, or even an Officer such as Secretary or Treasurer. What we truly need is for everyone to step up and get involved.

The Construction Specifications Institute is a nationwide non-profit technical organization dedicated to the improvement of specifications and building practices in the construction industry through service, education and research. Founded in 1948, CSI provides a forum for architects, engineers, specification writers, contractors, suppliers and others in our industry. Membership is open to all who are involved in the built environment. Please contact Chapter membership Chairman, Kare White or any chapter officer listed on the "Officer, Directors and Committee Chairs" page of this newsletter.

President's Message, continued

If we do this, running this Chapter will be truly a pleasure for the Officers and Board and we can get more people trained and ready to assume leadership roles not only in the Chapter but in their personal or professional lives as well. Many of the things we train and teach for Chapter Leaders also applies in our personal and professional lives. So let's get out there and get involved. We would love to have you. The second item is Awards. The last couple of years, the number of awards presented have dwindled and people attending the awards banquet have dropped to such a low number that the Banquet was cancelled last year. This year we are coupling the Awards with the Membership Drive and I hope we can get more people there for both. I want to showcase the efforts of our active members while sharing the benefits of membership in CSI. All of this can be done in one celebration. I will have more as we work out the details, but look for a special meeting or celebration in June.

Finally, for those of you who do not know it, this November marks the 50 Year anniversary of the Chapter being Chartered. This is milestone not reached by all Chapters and a milestone which needs its own special celebration. I am forming a committee to put this celebration together and will have much more information available as we piece it together.

That will just about do it for this Quarter. Please keep in mind that we need you to be an effective Chapter. Belong to a committee, become a Committee Chair or Officer. Get out there and get involved. You never know how much you can get from your membership until you get involved. I look forward to seeing all of you at an upcoming Monthly Meeting and Lunch.

Billy Mathis, CSI, CDT
Your Chapter President

New Members



Garrett Shaffer
Branch Manager
Anchor Paint Co.
501-374-2852 Office
501-410-0275 Cell
www.AnchorPaint.com
MPI-ACT #0508

Mick Handloser, RRO
Territory Manager - AR & Western TN
Commercial Roofing Systems
870-643-0253
mhandloser@gaf.com
GAF Life: Growth-Achievement-Family

Katie Flower AOC, CSI, CDT
ASSA ABLOY Door Security Solutions
Door Opening Consultant
3318 Arkansas Dr
Benton, AR 72015
P: 972-922-9360
C: 972-922-9360
Website: <http://www.dsssouthwest.com/>

The GSR Leadership Conference 2015



We don't have an official name for our Conference yet so this is what I'm calling it since previously we had a GSR Conference and a GSR Leadership Meeting, so I think this is the appropriate title. Mark the date now and make sure you plan to attend this once a year event. That's right, only one meeting a year now, so make the most of it and join us at the Conference from Thursday

April 16 (if you come for golf) through Saturday April 18. The preliminary schedule indicates that the Awards Banquet will be Friday night, April 17. Don't miss out on this opportunity to visit with CSI GSR friends, recognize member achievements, and learn and grow as a CSI leader.

The GSR Leadership Conference will include Leadership Sessions, CEU Technical Sessions, a Golf Outing, an Awards Banquet and of course "Lots of Fun". It is after all in Lafayette and hosted by the Acadiana Chapter. When have you not had fun visiting with our friends in Acadiana?

Lafayette, Louisiana

There is so much to do in Lafayette where do you start? Well, start by visiting the official tourism site <http://www.lafayette.travel/> and see what all there is to do. good Cajun food and spices.



The Beauty

With Cajun music and dancing, great outdoor scenery and adventures, food to die for, museums, and historic as well as contemporary architecture there's just too much to do in a weekend. Don't forget the shopping too. I'll be bringing back some



The Culture



The Food!



The Fun!!



Hotel Acadiana

The Hotel where the conference will be held, offers full service amenities in a friendly and regal setting. The hotel is conveniently located minutes from downtown, University of Louisiana at Lafayette, and area shopping and business. The friendly staff is ready to ensure a great stay for guests. The hotel offers oversized, well-appointed guest rooms, each equipped with expanded cable television and free wireless internet access. The hotel features an outdoor pool, exercise facility, business services, and dry cleaning. The Hotel Acadiana also boasts meeting space that is perfect for the GSR Conference. The best part is the room price. Although Conference Room Rates have not been set by the Acadiana Chapter yet, I queried room rates and was surprised to see most of their rooms under \$100. What a deal!

So "Laissez les bons temps rouler". I will see you in Lafayette.

John Dunaway, CSI, CCS, AIA Editor of the GSR Leader

Mark The Date!

Important GSR Events



Please note the important events pertaining to the Gulf States Region CSI. Listings are by category and listed chronologically. As events happen they will be removed from the list and new listings will be added each quarter. So mark your calendars for the events which you find most important and plan to participate.

GSR Document Competition

Formerly known as Spec Comp, don't miss out on your chance to be recognized for producing great documents. **Competition submissions are due by Friday, February 6, 2015.** See the article written by Robert Swan, Committee Chair, in this issue of the GSR Leader. Learn more on the GSR website, gulfstates.csinet.org.

CSILR February Lunch Program

Michelle Kevetter or Johnson Architectural Products will be presenting a program regarding the Innovation and customization in overhead doors. The event and lunch will be presented free of charge. Lunch will begin tentatively at **11:30 am, Tuesday February 10** in the Baldwin & Shell Construction conference room.

GSR Conference Calls

If you are an Officer or Director "Chapter President" then all these quarterly meetings affect you and need your participation as a Leader. Mark your calendars now and don't miss these important meetings. All teleconference meetings will occur at 8:00 a.m. CST. **The next Conference call is Friday, February 13, 2015.**

CSILR March Lunch Program

Designing a Healthy Work Environment will be presented by Karen Williams of Humanscale. The event and lunch will be presented free of charge. Lunch will begin tentatively at **11:30 am, Tuesday March 10** in the Baldwin & Shell Construction conference room.

GSR Awards

All GSR members should be identifying members who are eligible for awards and submitting them through your Chapter Awards Chair. Look for that person who has gone above and beyond the call of duty and recognize them for their service. The GSR Awards Guide can be found in the Operating Guide and will give a list of awards. But that doesn't stop you from recognizing someone who may not fit into one of the categories. So even if there is not a category for what you want, be creative, and dream up a new award. **Submission Deadline for awards is March 14, 2015.**

GSR Leadership Planning Retreat

This very important event for GSR Leaders is their opportunity to meet face to face and make plans for the upcoming fiscal year. Hosted by the Chattanooga Chapter this meeting will take place in Chattanooga, Tennessee. If you are a GSR Committee Chair or GSR Officer you should plan to attend. The Leadership Planning Retreat is on **Saturday, March 14, 2015.** Look for details about this meeting in the January issue of the GSR Leader.

GSR Leadership Conference

The GSR Leadership Conference will be hosted by the Acadiana Chapter in Lafayette, Louisiana on **April 17 and 18.** Don't miss out on this event. This 3 day event will be our only GSR meeting in 2015 and will include the GSR Awards Banquet, Annual Meeting, Technical CEU Sessions, and Leadership Training. Look for more information in the January issue of the GSR Leader and check out the article in this issue.

CSI Convention and CONSTRUCT

Join CSI members from around the nation on **September 30 through October 3, 2015** in St. Louis, Missouri.

Structure vs. Chaos

The Construction Specifications Institute was organized and founded in order to bring order to the chaos that was construction documents. Since bringing order required a certain amount of structure in the organization hence the standard officer / committee structure was adopted by the original chartered chapters and the organization itself. As the organization grew, this same structure was applied to each new chapter and the regions as they were chartered (each in accordance with local and state laws). This structure involving Officers (President, President-Elect, Vice President, Secretary and Treasurer, etc.) as well as the various Committees (Awards, Academic Affairs, Certification, Education, etc.) has served us well and is also sometimes an issue when there are not enough members to fill all the positions desired. Because of this and with the advent of multiple technologies to allow for immediate contact between members, some have begun to call for the elimination of the hierarchy style of governance and the adoption of an alternative form of shared, committee style governance system (yet to be fully explained).

Keeping in mind that the only way an organization grows and prospers through a multi-generational membership cycle is to adapt the existing and accepted method of governance to a new and unconventional system of governance which may not totally be what either the “seasoned” members or the “young blood” members expect. In the time when this adaptation and transition is occurring there is a certain amount of chaos along with extreme opinions on both sides trying to influence the process. We have reached one of these transitional points. Face-to-Face meetings are rapidly being replaced with webinars, Skyped meetings, and even online conference meetings where “face-to-face” is taken to a new level. Additionally, phone call and personal meetings are being replaced with emails, text messages, and instant messaging. Facebook, Twitter, and other social media outlets the conduits for a good portion of our social interaction.

What does that mean to all of us? Basically, it means that the world is changing, no one knew it would happen every generation or so. The big meaning is that it is time for us to change and evolve with it. All that being said, abandoning the structure we currently have should not be an option. In a recent LinkedIn discussion, the topic of “How Can We Improve Interaction Between Region & Chapter Leaders?” was discussed and the very issue concerning the value of Regions when someone asked “Can anyone articulate the value generated by regions that cannot be done nationally or locally?” The requested big picture was perfectly articulated by two Members, Brian Cournoyer, CSI, CCS, a member of the Sacramento California Chapter, and Brian K. Lighthart, CSI, CDT, RA, a member of the Willamette Valley Oregon Chapter, in one of the online discussion threads on LinkedIn. In their postings (I will excerpt portions of the postings for this article) they say:

Brian Cournoyer states:

continued on Page 8

Letters from the President



Letter to the Chapter

Dear Members of the Little Rock Chapter, CSI

Every year or so, we go through changes throughout the Chapter Leadership and Committee Chairs. This is by design so that one person, one philosophy or one design does not dominate either the leadership or the committees. We are rapidly approaching this change out again. A whole new crop of Committee Chairs will be taking over at the end of this Fiscal Year and we will be need new blood to step in and assume the roles as Vice - Chairs, learning and assisting the Chairs in the accomplishing the Committee business. What we are seeking is for some new members to step up and take on the challenge of these positions. Not that the more seasoned members who have been fulfilling these roles are tired of volunteering their time, it is just time for the younger generations to step up and be noticed. I have read that one of the desires for members of Generation "X" and Generation "Y" is to step into leadership roles quickly. Well here is your chance.

If you are interested in a topic, committee or helping out on a specific topic, now is the time to get involved. CSI is evolving and moving forward and we need the next generations to get in here and take on the challenges of this evolution. I am looking forward to talking with each and every one of you who would like to volunteer. If you have any questions, please feel free to call or email me directly (Billy J. Mathis - 501-758-7443 - bjmathis@taggarch.com) or you can call the committee chair for the committee you might be interested in. We are looking forward to your participation.

Dear Members of the Little Rock Chapter, CSI

In the seemingly never ending attempt by the Officers and Board of Directors of the Chapter to make sure that you are kept informed on how we are running your Chapter, I have noted that the information on some members is outdated. I know you are as shocked as I am about this and I would ask that each of you who know their address, phone number, email address, or any other aspect of contact information has changed to please go to the Institute Website, sign in and update your information. If you have never signed in to the Institute Website, please let me know and I will send you your current listing that you can update, send back to me and I will forward to Institute for correction. It is vital that we keep in touch with you. Having email addresses bounce and calling numbers where you are no longer located keeps us from keeping you informed about the Little Rock Chapter and what we are doing. I also prevents the Institute from letting you know about changes and such to the program at their level. I know sometimes it may seem like a lot of emails, but we try not to send unless it is something important.

Please help us out and get us your most current information.

Thanks

Billy J. Mathis, CSI, CDT

Technical Article

Structure vs. Chaos continued from page 6

Institute is a business entity. It has a number of administrative functions and conducts a certain amount of business for its members. Maintaining our formats and instruments of service like Practice guides, etc. The Institute Board coordinates those business issue with staff, etc. Institute Board makes policy decisions on the use and dissemination of products of sale. Institute also conducts national membership campaign. An integral part of what Institute does is set overall direction, and vision for where we as an organization need to be as vital organization. Those visions are usually articulated into a strategy to be absorbed and used by the Chapters.

The Institute does not have the time nor the physical resources to help a Chapter in peril. The Institute is not structured to coach leaders at the chapter level. If the Institute tried to coach every Chapter in trouble or that had a problem the business that has to done by Institute would not get done. Regions exist to insure that Chapters get the assistance they needs.

Chapters are the “boots on the ground” soldiers of this organization. Chapters are where the CSI Experience begins. Chapters are where people interact and create lasting professional and personal relationships. Chapters are where the best ideas propagate. Chapters are where leaders are discovered and nurtured. Chapters are why we are all here. That is where Regions come in.

Regions have two main functions, one is to train chapter leaders to be good leaders. Simple yet simple. Training can be for Chapter Officers or Chapter Committee Chairs. The second function is to help assist Chapters in implementing Institute vision. Well trained Chapter leaders typically become your new wave of Region Leaders. Regions leaders are typically given training and access and insight on Institute operations at leadership meetings similar to one held in Denver this past month.

Without a well-functioning Region structure, your chapter and all chapters with in your region are isolated. The value of Region (Region Conferences and Region Leadership Seminars) is that there is a platform for Chapters to convene and exchange ideas. So much can be learned by asking a member of another chapter how do you do this. You will find out what works for them and what might work for your chapter.

A well-functioning Region with experienced, engaged leaders can facilitate opportunities that allow chapters struggling with a problem to talk to chapters that are dealing with that same issue and have solutions.

Regions also group Chapters based on geographic and cultural similarity. What works in the west may not work in the upper Midwest and vice versa.

In attempting to summarize the value of Regions within the overall scheme, as discussed by Brian Cournoyer above, Brian Lighthart provided the following:

Technical Article

Structure vs. Chaos continued from page 8

To be as broad as possible, I'm going to try to restate his points along with others from the discussion so far. They are numbered for reference. Regions exist to:

1. Train chapter leaders in leadership
2. Assist Chapters in implementing the Institute vision

These two primary functions serve to provide secondary benefits:

3. Providing a leadership stepping stone or conduit feeding Region and Institute leadership
4. Chapter leaders can exchange 'lessons-learned' while at leadership conferences

Two more points should be mentioned:

5. Regions serve to provide the Institute with Board members from a variety of geographic locations, who can serve as a direct communication conduit between Chapters and regions.
6. If region is lucky, its leadership will actively support its Chapter leaders with frequent contact.

Now, back to the question. Based on these, how can we improve Region/Chapter interaction? Where is that interaction weak, adequate, or strong? Which purposes of regions are they serving best? Worst? And how can we strengthen the purposes being least well-served?

I'd say that #3 and 5 are working fine. I'd say that #2 is simply the reason we are all here, and is only working as well at a region level as the regions themselves are working. #6 is personality-dependent, but could be enhanced by improving #1. I have seen #4 work well, and I have seen it fail utterly (as when only one chapter publications chair was at the conference). From my point of view, The places where improvement is likely to be most effective are #1 and #4; better leadership training and better inter-chapter information exchange.

Over all, is the larger questions of whether there are other purposes regions could serve, and whether there are vehicles other than the region organizations that can enhance inter-chapter communication and leadership training, or do them better than Regions can?

To sum it all up, each piece of the current system is important to the whole. Functionally, the organizational matrix is proven and, in my humble opinion, should not be changed. Now, with that said, the internal make-up of the system need to be flexible enough to allow for the varying situations at the Region and Chapter level. As mentioned above, no two chapters or regions are totally alike. In order to face the new, modern, technological world, we need to have flexibility within the committees and flexibility in the leadership structure. That will be the challenge facing the future leadership of CSI.

November 2014 Minutes



Board Meeting Agenda

Meeting Date: November 7, 2014 Meeting Time: 12:00 (Noon) Meeting Location: Taggart Architects Conference Room, 4500 Burrow Drive, North Little Rock, Ar

1. President Call Meeting to Order Welcome and Opening Remarks Quorum Check= Quorum met.
2. Secretary Minutes from Last Board Meeting and Special Board Meeting Presented
Discussion by Board / Correction of Minutes Motion Approval
Voting
3. Treasurer Financial Report Presented
Discussion by Board / Correction of Report Motion Approval= Approved, unanimous.
Voting
4. Secretary Distribution / Report of Correspondence Received Reading of Appropriate
Correspondence
5. Old Business
 - a. Golf Tournament Final Report: Final Report from Jan Sanders and Sanders 2000 on the Golf
Tournament. 11/7: Only two invoices still outstanding - Desco / Southern Reprographics. All
others have paid or made contact and are working to get invoice paid. Jan will send one more
invoice with a letter from the President attached requesting payment. Will get a report of ef
fect at next meeting. OPR is Jan Sanders. = OPEN
 - b. Scholarship Task Team - Final Report Due concerning the placement of the Scholarship funds
into the CSI Foundation or some alternative source for management. Report and final recom
mendations from the Task Team. 11/7= Jerome presented report on findings from study. See
attachments. No decision was made. Tabled till December. = OPEN.
 - c. Region Positions Open - Vice President, Secretary and Institute Director will be coming up
for nominations. So far only Billy J. Mathis, CSI, CDT has asked to be nominated for Institute
Director. Anyone interested in the Vice President or Secretary Positions should make their
desires known.= CLOSED.
 - d. As of November 2015, the Little Rock Chapter is officially 50 years old. A committee to set up
the celebration is being formed. There is no Chair as of yet, however, Sally Bowen and
Cindi Toney have expressed possible interest in helping out the committee.= OPEN
6. New Business:
 - a. Email from the Region President - William Sundquist.
 - 1) As we round into the close of the calendar year I would like to wish everyone a won
derful holiday season. If you have any events coming up that you would like region of
ficers to attend that will benefit your chapter please feel free to reach out.
 - 2) Also I have learned that Institute will not be doing the BOGO program this year (if it
changes I will let you know) however do not let that stop you from recruiting new
members. Use your holiday programs and upcoming event to promote membership in
our wonderful organization.
 - 3) If you need anything or any help from the region please do not hesitate to ask.
The region is here to insure healthy chapters and we are willing to invest in that any
way we can.

Items are CLOSED.
 - b. Annual Review - Little Rock Chapter, CSI, Bylaws. We are required to annually review and ap
prove our ByLaws. I will send a copy of the current ByLaws to each Board Member after the
meeting and we will discuss and vote of them at the January Meeting. = OPEN

- c. Ongoing New Business: We need Committee Chairs and Members. See below for list of Committees and known chairs to date.

Committee	Chair	Mentor
Academic Affairs	Rachal Belanger, CSI	Michelle Christen, FCSI
Chapter Communications		
Newsletter	Bart Lusk, CSI, CDT	Not Applicable
Website	Mark Edds, CSI, CDT, BS	Not Applicable
Certification / Education	Kiemtuyet T. Kirkpatrick, CSI, CCCA, CPE, LEED GA	Michael L. Sanders, CSI, CCS, CCCA, BA
Committee	Chair	Mentor
Scholarship	Jeff Lisenby, CSI	VACANT
Membership Chair:	David Bradke, CSI	Jan Sanders, FCSI
Technical Chair:	Katherine Flowers, CSI	Karl Hansen,
CSI Program Chair:	Billy J. Mathis, CSI, CDT	
Awards Chair:	VACANT	Billy Mathis, CSI, CDT
Planning Chair:	Jeff Lisenby, CSI	Billy Mathis, CSI, CDT
UALR Faculty Advisor:	Michael Tramel, CSI, CCCA, CPC	Not Applicable
Task Teams	Chair	Members
Scholarship Funding	Jerome Sorenson	Jan Sanders
LRCSI 50-Year	VACANT	Sally Bowen
		Cindi Toney

LITTLE ROCK CSI CHAPTER OFFICERS, DIRECTORS AND COMMITTEE CHAIRS 2012-2013

Chapter Officers

President(s): Billy J. Mathis, CSI, CDT
President-Elect(s): To Be Determined
Immediate Past President(s): Jerome Sorenson, CSI, CDT
Vice President(s): Bart Lusk, CSI, CDT
Secretary(s): Jerome Sorenson, CSI, CDT
Treasurer(s): Jan Sanders, FCSI, Member Emeritus, CCPR, SEGD

Chapter Chairs

Certification Chair(s): Kiemtuyet T. Kirkpatrick, CSI, CCCA, CPE, LEED GA
Education Chair(s): Kiemtuyet T. Kirkpatrick, CSI, CCCA, CPE, LEED GA
Membership Chair(s): David Bradke, CSI
Technical Chair(s): Katherine Flowers, CSI
Program Chair(s): Billy J. Mathis, CSI, CDT
Awards Chair(s): To Be Determined
Planning Chair(s): Jeff Lisenby, CSI

Chapter Leaders and Directors

Editor(s): Bart Lusk, CSI, CDT
Webmaster/Microsite Editor(s): Mark Edds, CSI, CDT, BS
Academic Liaison(s): Rachal Belanger, CSI
Faculty Advisor(s): Michael Tramel, CSI, CCCA, CPC
Chapter Director(s):
 Director 1 Year: Bob Morris, CSI, CDT, BS
 Director 1 Year: Mark Edds, CSI, CDT, BS
 Director 2 Year: R. Michelle Christen, FCSI
 Director 2 Year: Kara Whie, CSI



SpecWork is now all electronic and will be sent out via e-mail and available on our web site at www.csilittlerock.org.

Interested in providing an article or placing an ad in the next newsletter?
Please notify Bart Lusk.

Bart Lusk, Editor
501-224-0227
blusk@archwaygraphic.com

Please visit our web site: www.csilittlerock.org

Please consider the environment before printing this newsletter!